

New Zealand Rugby's Accreditation Portal Terms and Conditions

This New Zealand Rugby Accreditation Portal ("Portal") has been established by the New Zealand Rugby Union Incorporated (referred to as the "NZR, "we, "our" or "us") and provides you with access to accreditation data relevant to your organisation. By signing up on behalf of your organisation, you agree that you have authorisation from your organisation to manage accreditation on behalf of your organisation, including access to accreditation data recorded in the Portal.

Your use of the Portal is governed by these Terms and Conditions. By using the Portal, you agree to be bound by these Terms and Conditions.

- 1. You will keep your Portal login and password private and confidential and not provide your login or password details to any other person.
- 2. We are committed to ensuring that privacy of all people and organisations in the Portalis protected. These Terms and Conditions and the General Accreditation Terms and Conditions govern the collection, use and disclosure of any personal information and have been prepared in accordance with obligations and rights set out in the Privacy Act 2020.
- 3. Where you add information into the Portal, or amend any information held within the Portal, you are responsible for ensuring that the information that you have provided or amended is complete and accurate. Failure to provide personal details and/or information or providing incorrect personal details and/or information) may result in NZR being unable to provide a person with accreditation. You are also responsible for ensuring that you have obtained consent from the person to whom the information relates to upload the information into the Portal, and for us to:
 - **a.** use that information for the purposes of processing and managing accreditationapplications, generating accreditation passes and implementing accreditation processes ("Purposes"); and
 - **b.** disclose that information to EAS Technologies Limited T/A Accredit Solutions Limited (NZR's accreditation technology provider) located in the United Kingdom, the relevant Super Rugby Club or Provincial Union hosting the relevant matches and relevant non-commercial third parties (located in both New Zealand and overseas), for the Purposes (or to comply with legislation) for as long as necessary for the Purposes (unless otherwise required by law).
- **4.** You are also responsible for ensuring you have obtained consent from the person to whom the information relates in the Portal for NZR to process, use, store and transfer that information to the Police in order to conduct a Police check and, further, for NZR to disclose that information for the purposes of safety and security to the relevant law enforcement bodies, or as otherwise authorised by that person.
- 5. You must inform all persons whose information you upload to the Portal that they have a right of access to (and correction of) their information pursuant to the Privacy Act 2020. Such rights can be exercised by contacting NZR's privacy officer at privacyofficer@nzrugby.co.nz.
- **6.** You agree not to access, or attempt to access, any information that does not relate to your organisation. You agree to notify NZR if you have access to any information that you do not think you should have access to.
- 7. If you wish to provide any information to an external party, you must obtain our prior written consent. Except where our prior written consent is provided, you must keep allinformation accessed through the Portal private and confidential. You are solelyresponsible for the actions you take in use of the content accessed through the Portal.
- **8.** Unauthorised access to, or use or disclosure of, this information is prohibited. If you have any doubt regarding whether you are authorised to access this information, please contact the NZR's Rugby Operations Team on 04 499 4995.